



ccubesolutions
delivering digital healthcare

ISO Certification

8th September 2021

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CCube Solutions is a trading name of OITUK Limited

1. Introduction

OITUK Limited, trading as CCube Solutions, specialises in providing Electronic Document and Records Management (EDRM), Electronic Forms, and Workflow solutions, based on the CCube software suite. Systems scale from small departmental applications to large enterprise - wide solutions and include: the CCube Portal, Electronic Forms, Workflow, Content Searching, and CCube EDRM system.



We work with companies and organisations across the public and private sectors. Our clients include Hospitals, local authorities, Law Enforcement Agencies and the private sector, all of whom require a robust, legislative compliant information management system which acts as a hub for vital information which can be accessed and archived at the touch of a button and deliver information to those who need it, when they need it.

The key objectives of the company strategy are to deliver the following improvements within the business:

- **Growth** - Changes to help maximise sales and marketing, specifically in the UK NHS Sector, to significantly improve the win rate on new business, and help expand use of the systems at existing sites.
- **Compliance** – Ensure the business has put in place a strong commitment to deliver compliance with established standards for designing, delivering, and supporting our EDRM solutions.

We follow established Business Management System (BMS) processes for successful implementation of both strategic and tactical business decisions regarding current activities, processes, procedures and tasks for the purpose of meeting existing goals and objectives of a profit organization and satisfying customer needs and expectations. The company is working hard to comply with software development and IT security standards demanded by our Public Sector clients. With a continuing move to bidding for both new business and supporting and upgrading our existing customers, this change is vital to on-going business development.

System (BMS) processes for successful



Over the last few months, the company has been heavily involved in attaining certification for a number of ISO standards and compliance with Clinical Safety standard DCB 0129. Certification for these standards means:

1. We can demonstrate the high standards we comply with, on services we offer our existing, loyal, customers, including safeguarding their data held in our systems in the NHS;
2. We can demonstrate the high standards we abide by, for prospective new customers who need assurances.

2. ISO Certification

CCube Solutions have attained certification from BSI, for the following: ISO 9001, ISO 14001, ISO 27001, and ISO 27701.



OITUK-Certificate-IS
O9001-FS743482-1.p



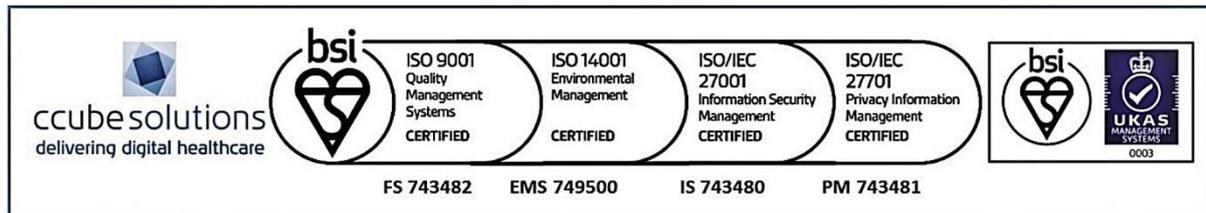
OITUK-Certificate-IS
O14001-EMS749500



OITUK-Certificate-IS
O27001-IS743480-1.l



OITUK-Certificate-IS
O27701-PM743481-1



We worked with **Continual Improvement Ltd**, who provided their expertise on ISO standards and worked very closely with the CCube Solutions team to help implement our systems, prepare for BSI audits and guide us through the staged audits (including assistance during the audits).

3. What this means for our business

ISO 9001 Quality Management System (QMS) is a business improvement standard. Achieving this certification demonstrates that we are committed to:

- Focusing on customer satisfaction
- Building strong stakeholder relationships
- Streamlining operations and processes
- Continual improvement

By achieving **ISO 14001** Environmental Management Systems (EMS), we are demonstrating our commitment to sustainable growth, meeting regulatory compliance, and reducing our environmental impact on our local community and beyond. Our EMS covers all areas of our business including use of materials, generation of waste, energy consumption and more.

ISO 45001 Health & Safety Management is a global standard for occupational health and safety. By achieving certification, we have committed to maintaining a healthy and safe place to work. Implementing ISO 45001 has enabled us to reduce risks, become more resilient and continually improve.

ISO/IEC 27001 (and ISO 22701) create a framework to enhance information security. By implementing these management systems, we have demonstrated our commitment to protect all information assets (including customer data, employee records and more). We have reduced the risk of a security breach, enhanced our processes, and will continue to ensure confidentiality, integrity and availability of information.

4. Clinical Safety Standard DCB 0129

CCube Solutions, working with Safehand Limited, have undertaken a formal and structured clinical risk assessment of the EDRM and eForms products, pursuant to compliance with Safety Standard DCB 0129. A methodical assessment of the two products has been undertaken to determine where there is potential for clinical risk to be introduced by the system. The Clinical Safety Officer has reviewed this Safety Case against the Clinical Risk Management Plan. All intended activities have been completed. A small number of issues were identified during this assessment and they have been scheduled for remediation. However, these do not significantly impact the level of Clinical Risk.



In conclusion, the clinical risk associated with EDRM and eForms was found to be Tolerable.

Safehand Consulting Ltd., provided their expertise on DCB 0129 and worked very closely with the CCube Solutions team to help prepare our Clinical Risk Management Plan, Hazard Log, and the Clinical Safety Case Report. We continue working with Safehand for ongoing assessments and employ their services for Clinical Safety Officer.